



City of San Antonio

Agenda Memorandum

Agenda Item Number: 20

Agenda Date: November 1, 2021

In Control: Audit and Accountability Committee Meeting

SUBJECT:

Briefing and discussion of tracking and reporting management action plan status for outstanding audit recommendations.

SUMMARY:

Briefing and discussion of tracking and reporting management action plan status for outstanding audit recommendations

BACKGROUND INFORMATION:

At the August Audit Committee meeting, Councilman Perry requested that we track all audit recommendations to determine if they are implemented in a timely manner. We are developing a process to track all recommendations and report the results to the Audit Committee on a quarterly basis.

Attached is a proposed format for consideration by the Audit Committee. The reports and recommendations data in this document are real but the data in the last 2 columns is only intended to show how this will work for the presentations. The last 2 result columns are color coded – green and blue are good, red and yellow are not so good. The detailed explanation of the result options and colors is at the end of the report.

Our intent is that once all recommendations for an audit are completed and verified by Audit, they will show up on the report for one iteration and then be removed for the next report to make room for new audits and to keep the report manageable. Behind the data on this report are all the details that will be available if needed and saved per retention guidelines.

ISSUE:

This item provides a briefing on the tracking and reporting management action plan status for outstanding audit recommendations

FISCAL IMPACT:

This is a briefing only

ALTERNATIVES:

This is a briefing only

RECOMMENDATION:

This is a briefing only